

Applicant Information (please print or type)

Applicant's Last Name (family)	First Name (given)	Middle Name
IMPORTANT: Please spell name(s) exactly as spelled on passport		
Date of Birth	E-mail address	

School Official Information

Counselor's Last Name (family)	First Name (given)	Position/Title	
Official Name of School	Telephone		
Street Address	Email		
City	State/Region	Country	Postal/Zip Code

Applicant should complete the following:

WAIVER OF ACCESS	
Under the Family Education Rights and Privacy Act of 1974 (Buckley Amendment), which gives registered students the right to inspect and review their educational records, students may waive the right to see specific confidential statements and letters of recommendation. In the belief that applicants, and the persons from whom they request recommendations, may wish to preserve the confidentiality of those recommendations, we are giving you an opportunity to sign one of the following statements.	
<input type="checkbox"/> I waive access to this report, which shall therefore be considered confidential. <input type="checkbox"/> I do not waive access to these reports.	
Date	Student Signature

TO THE CANDIDATE: After you have completed all the information above, please forward this form to your principal, headmaster, or college advisor.

TO THE PRINCIPAL OR COLLEGE ADVISOR: This student is applying for admission to Georgetown University in Qatar for 2025. A timely, complete, and candid report from the candidate's school is essential to ensure fair consideration. We therefore ask for careful ratings of and comments about the character and ability of the applicant by a school official who knows the student well.

DEADLINE: Please complete and submit this report as soon as possible after you receive it. Late filing of this report will make careful consideration more difficult. Please see the deadlines below:

Early Action	November 15, 2024
Regular Decision	January 15, 2025

RANK IN CLASS: It is helpful to include in your report a statement of the applicant's rank in class and how it is determined. If the school policy prohibits ranking, please clearly indicate this and provide GPA, grade distributions for the class or other profile information that will assist in evaluating the academic achievement of the applicant.

THE TRANSCRIPT: A transcript (grade report) is required, *for all the high school years the candidate has been a student at your school*. You may send us any legible transcript form which your school currently uses. The transcript should provide at least information about courses taken, year taken, grades, courses failed or repeated, courses currently in progress, honors, accelerated and Advanced Placement courses or sections, a brief explanation of your grading system, test results (such as PSAT/NMSQT, IGCSE, GCSE, Thanawiyya Amma, SAT, ACT, TOEFL, and / or IQ), Rank in Class, and Cumulative GPA. ***Original transcripts – as well as official English translations, if necessary – must be submitted, directly from the school, in sealed envelopes.***

We require Statement of Results/Certificates for all externally administered exams that have been completed by the student - including IGCSE/O-levels, A/S and A-level subjects.

MAILING INSTRUCTIONS: Please return the completed form to:
Admissions Office, Georgetown University in Qatar,
P.O. Box 23689, Georgetown Building, Education City,
Doha, STATE OF QATAR

Academics

Class Rank _____

Class Size _____

If precise rank is not available, please indicate rank to the nearest decile (*e.g., student is in top 10, top 20, etc. students*) _____.

Candidate's grade point average (GPA) _____ covering the period from _____ to _____
(month, year) (month, year)

Is the GPA weighted ☐ or unweighted ☐?

What is the highest grade point average (GPA) in the applicant's class? _____

In comparison with other college preparatory students at your school, the applicant's course selections are:

☐ Most demanding ☐ Very demanding ☐ Demanding ☐ Average ☐ Below average

Evaluation

How long have you known the application, and in what context?

Has the applicant ever been found responsible for a disciplinary violation at your school from the 9th grade forward, whether related to academic misconduct or behavioral misconduct that resulted in a disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from your institution.

☐ Yes ☐ No ☐ School policy prevents me from responding

If Yes, please provide the approximate date of each incident and explain the circumstances

To your knowledge, has the applicant ever been adjudicated guilty or convicted of a misdemeanor, felony, or other crime? Please note: You are not required to answer yes to this question if the criminal adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise ordered to be kept confidential by a court.

☐ Yes ☐ No ☐ School policy prevents me from responding

If Yes, please provide the approximate date of each incident and explain the circumstances

Name _____ Signature _____ Date _____

Ratings

	No basis	Below average	Average	Good (above average)	Excellent (top 10%)	Outstanding (top 5%)	One of the very best encountered in my career
Academic Achievement							
Academic Motivation							
Extracurricular Accomplishments							
Personal Qualities & Character							
Concern for Others							
Initiative/Independence							
Faculty Respect							
Reaction to Setbacks							
Overall Ratings							

I recommend this applicant:

- ☐ No basis ☐ With reservations ☐ Fairly strong ☐ Strongly ☐ Enthusiastically

Letter of Recommendation

In the space below, please provide additional comments about this student, including any academic and personal characteristics. Alternatively, you may attach a reference written by another school official who is better able to describe the students.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Please enclose official High School Transcript

Name _____ **Signature** _____ **Date** _____